



The Connecticut Project RFP for Space Planning and Office Design Project

CT Project Mission: Founded in September 2021, The Connecticut Project (TCP) is a social change organization that mobilizes communities and resources around ideas to improve systems and generate real-world outcomes for people who are lower-income or asset-limited. We work for a just, thriving, and optimistic Connecticut where race, gender, income, geography, and other circumstances no longer predetermine opportunity.

Design Needs: The Connecticut Project is looking to redesign our office in New Haven to optimize collaboration between staff members and enhance company culture at reasonable cost. The office is approximately 4,500sq, split between a main floor and a loft, and fully furnished as a coworking space. As we transition to occupy the full space, we're looking to reconfigure working areas, add functional furniture, and rebrand with our colors.

We're looking to create a blend of open collaborative space and individual workstations as our staff prefers to spend time working communally, but need options for head down work and private conversations. There needs to be a total of at least 20 seats (preferably most with monitors) and the conference rooms should be designed with flexibility in mind.

Criteria for Selection:

- Demonstrated expertise working with unique spaces and mission driven non-profits
- Prior experience designing space to promote team collaboration
- Strong communication skills and the ability to collaborate
- Capacity to complete the scope of services in accordance with the timeline provided
- Knowledge and experience working with Connecticut-based vendors

Budget/Compensation: While cost competitiveness is appreciated, we encourage proposals that will achieve the greatest impact with the greatest feasibility and pace. We understand that cost projections for furniture/equipment may fluctuate once we've reviewed our current inventory.

Engagement Length: As a tentative starting point, we imagine a 3-6-month engagement. Work will be guided internally by TCP Operations, with an initial planning period starting in late August with hopes of completion by Feb 2025.

Tentative Timing:

Planning Phase – August 1, 2024 – September 1, 2024

Proposals: Due August 23, 2024*

Interviews: Week of August 25, 2024

Decision: September 1, 2024

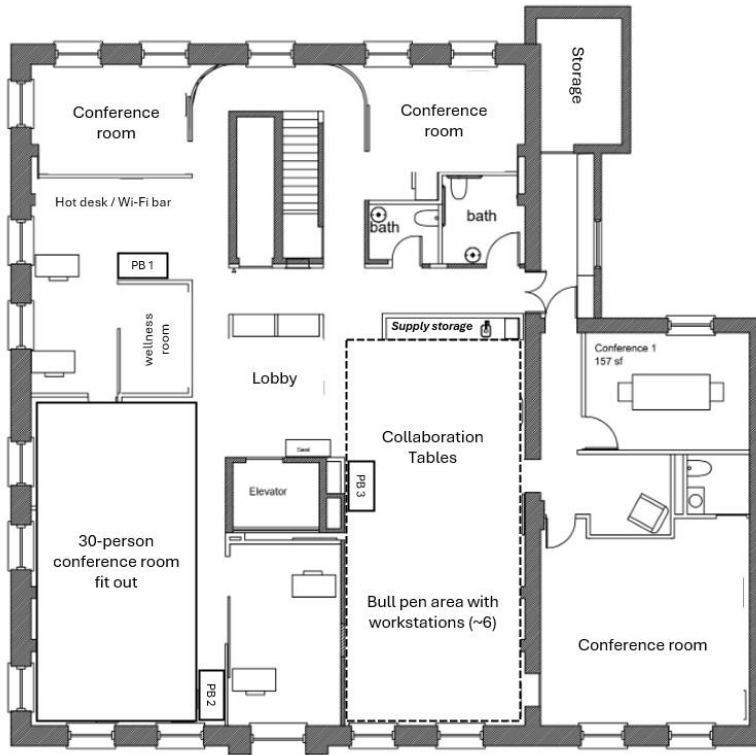
Work Phase - September 2024 – February 2025

Please submit proposals by August 23, 2024* to:

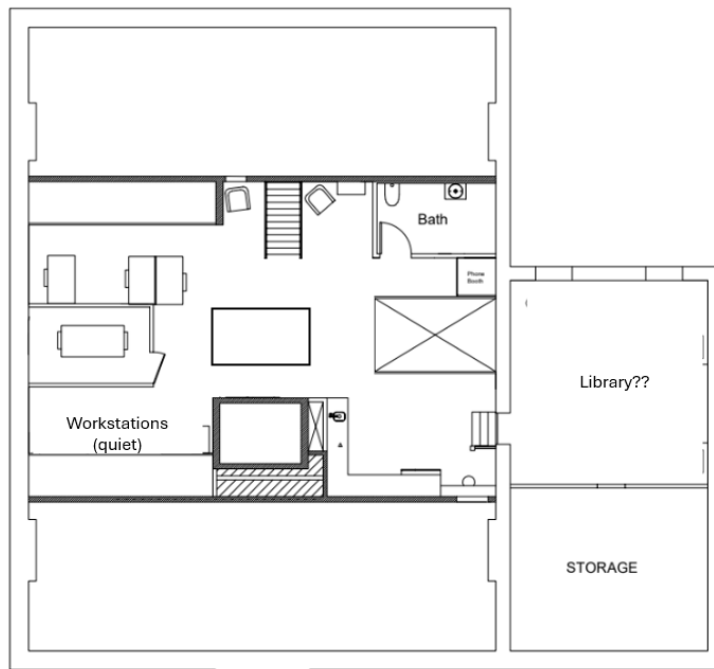
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Through TCP's commitment to equity and understanding that organizations face many competing priorities, an organization may request additional time to submit a proposal which would not impact the weight of their submission



4TH FLOOR



5TH FLOOR